

INTRODUCTION

The City of Englewood, Ohio, (*population 13,463*) is recruiting experienced and proven local government professionals interested in becoming the community's next City Manager. Englewood, founded in 1841, is a full service, suburban community known for providing quality and efficient municipal services under a stable Council-Manager form of government since 1970. Located in southwest Ohio, just west of the James M. Cox Dayton International Airport, Englewood continues to foster a strong blend of progressive economic development activity, balanced with abundant open spaces and attractive, safe and affordable neighborhoods. The community has benefited from conservative fiscal practices, incurring virtually no debt, and from steady capable leadership with the current City Manager retiring after an incredible fifty years of Englewood service and serving forty-seven years as its manager.

ORGANIZATION

The Englewood City Manager is selected by and reports directly to the city council. The council is comprised of seven members elected at large on a nonpartisan basis for four-year staggered terms. One member of council is separately elected as mayor and presides at council meetings, has a vote, but has no veto power or independent legal authority. A vice mayor is selected by council at each organizational meeting and serves in the absence or temporary disability of the mayor. The clerk of council is appointed by the city council, which sets the overall direction and policy for the city with the City Manager overseeing all daily operations while serving as the chief executive officer. Englewood voters adopted a Municipal Charter, Home Rule, Council-Manager form of government in 1970 which became fully effective in 1971.

The City Manager serves at the pleasure of the city council and may be removed or suspended with four votes of council. The City Manager is responsible for the appointment of all department directors and city personnel unless otherwise prescribed by the municipal charter. The community has been known for political stability with only three City Managers serving during the past fifty-five years.

MORE INFORMATION

<https://acrobat.adobe.com/id/urn:aaid:sc:VA6C2:6db166ae-ac62-45af-81d9-a3c40667e3bb>



INVITING APPLICATIONS FOR
CITY MANAGER



City of
Englewood *Ohio*

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The city has actively utilized private sector and cooperative governmental partnerships which enhance its cost effective and efficient delivery of municipal services. Englewood partners with third party providers for its commercial building/electrical inspection program, refuse and recycling operations, EMS billings and contracts with a nationally recognized firm to staff its water and sanitary sewer facilities. Englewood also hosts a 9-1-1 emergency dispatch center which provides essential services for several area jurisdictions and has a total of thirteen full and part-time employees. Additionally, the Englewood fire department is part of a fire collaborative with the City of Union fire department, improving call response times while employing sharing of equipment, joint training and other cost efficiencies. Municipal court services are administered via the Vandalia Municipal Court, and the community is served by the Dayton Metro Library, Northmont Branch. This modern facility offers local convenience, public meeting rooms and all the benefits of a large metro library system.

Englewood is beneficially served by direct access to Interstate I-70 and US 40 and is located just four miles west of our nation's I-70/I-75 crossroads, providing exceptional vehicular access to mid-west and eastern U.S. business markets. The community is just a short drive to Ohio's largest single site employer, Wright Patterson Air Force Base, and near The University of Dayton, Wright State University, Sinclair College, and the region's growing medical centers.

**ENGLEWOOD'S
LARGEST
EMPLOYERS**

MIAMI VALLEY
HOSPITAL
NORTH

NORTHMONT
CITY SCHOOLS

MIAMI VALLEY
CAREER
TECHNOLOGY
CENTER

KROGER

WALMART

MEIJER

CITY OF
ENGLEWOOD

COMMUNITY

Englewood comprises 6.60 square miles, 5,700 households and has a median resident age of 40.6 years. The city offers a variety of housing and price-point options from apartments and condos to smaller and larger single-family homes. Strong emphasis is placed on housing maintenance and local code enforcement oversight. Englewood is ideally positioned to benefit from regional recreational amenities such as the Englewood MetroPark, Aullwood Garden Audubon Center and Farm and the Earl Heck Community Center. The city's ten parks, encompassing more than 200 acres, further complement the available recreation opportunities.

The community is conveniently accessible to spectator sports and entertainment at the Northmont City Schools, University of Dayton, Wright State University, Rose Music Center and the Dayton Dragons minor league baseball park. Englewood is approximately a one-hour drive to major sports, entertainment and cultural attractions in Cincinnati and Columbus. Eateries, specialized services, and varied retail selections are available within the community or within a short drive and Englewood is served by one of the mid-west's most expansive bike trail systems.

In addition to the highly recognized Northmont City Schools, the community is surrounded by a significant number of parochial, private, and faith based elementary and secondary schools.



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Operating under Ohio's Home-Rule governmental structure, the city's leadership has consistently provided strong, conservative governance, leaving the community with well-maintained infrastructure, an adequately funded capital improvement plan, financial stability, and minimal debt (*two Ohio Public Works water infrastructure loans at 0% interest*). Englewood has regularly received the Government Finance Officers Certificate of Audit Award and operates with a modest, voter-approved local earnings tax rate of 1.75%, which generated \$10.49 million in 2025. Englewood has historically received strong resident support for its infrequent municipal tax requests. The city operates with a 2026 annual budget of \$51.79 million (*including internal transfers*), including a general fund budget of \$15.52 million and a capital fund program of \$7.42 million.

Englewood continues to attract quality personnel despite recruitment and retention issues that currently challenge other communities throughout the region. The city's police department has 20 full-time and two part-time officers and is led by a chief and three sergeants. The department is certified through the Ohio Collaborative Community-Police Advisory Board and maintains an average response time of three minutes and fifty-six seconds for priority calls. 2025 total calls for citizen-initiated service equaled 11,837.

The Englewood Fire Department maintains a staff of 27 and is staffed by a full-time chief, one captain, six lieutenants, an EMS coordinator and a fire inspector. Approximately 8000 calls for service are responded to annually and an enviable four-minute and fifteen-second response time is currently provided. The department provides paramedic service, fire prevention, fire suppression, fire safety inspections, hazmat mitigation and specialized water rescue.

The community maintains a Class 2 Insurance Services Office (ISO) rating and the fire department is served by one collective bargaining unit.

Water and sewer treatment facilities are well maintained and operate with a fee structure which is very competitive within the region. Utility capacity is anticipated to be adequate to meet future projected needs as the community is essentially fully developed with its focus on redevelopment. Some areas of Englewood located south of Interstate I-70 receive their water and sanitary sewer service from other governmental providers and the city's utility treatment facilities are currently operated under contract.

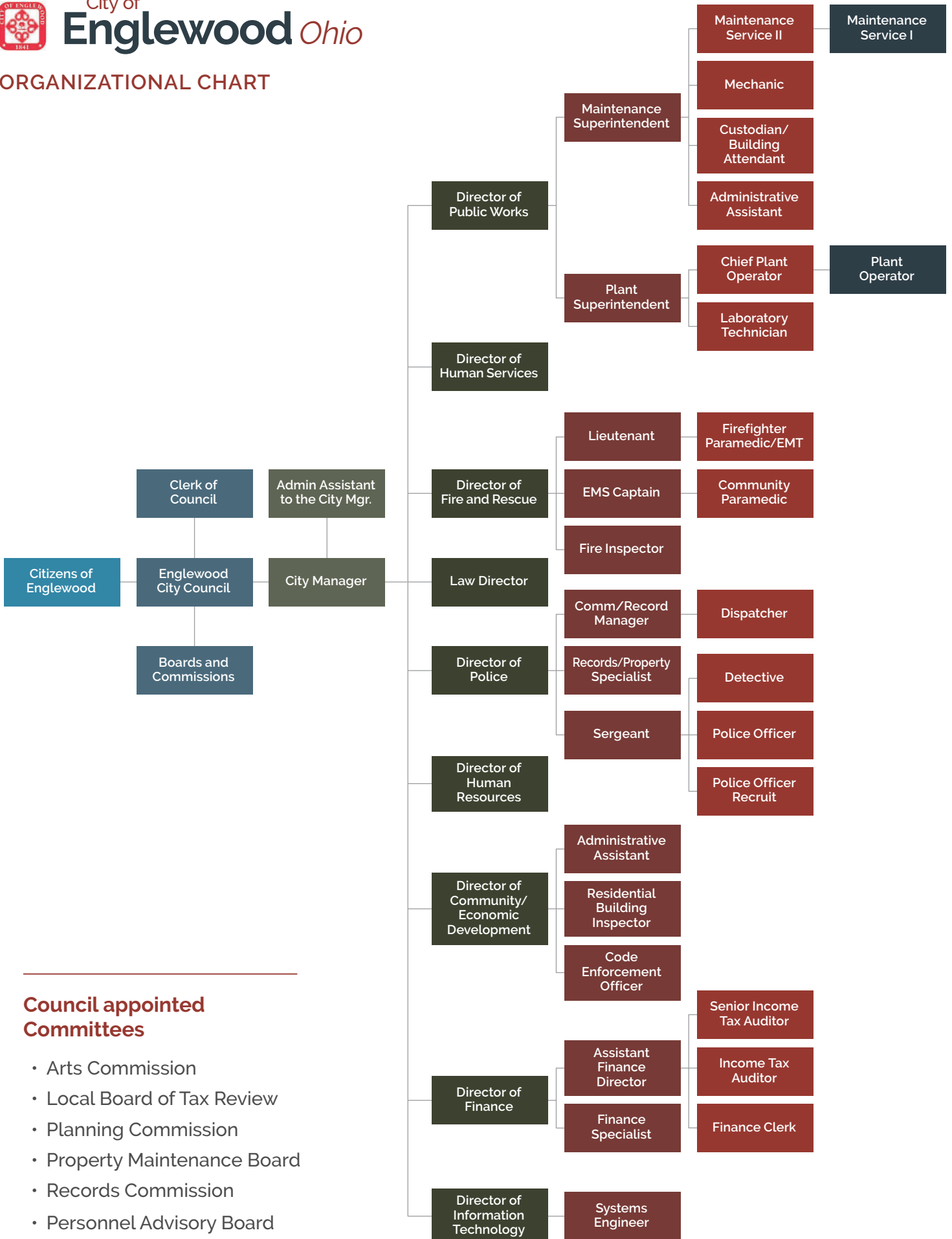
The Street Services Department, with a staff of 13 plus seasonal personnel, including two supervisors, is responsible for a comprehensive list of services including street maintenance and repair, snow removal, leaf collection, horticulture services, water distribution and wastewater collection.

Community Development activities, including economic development, planning and zoning administration, inspections, and code enforcement are performed internally. The city is currently participating in a comprehensive strategic planning process which is focusing on the potential establishment of a city center, expansion of housing opportunities and increasing community amenities and programs to further enhance Englewood's family-friendly reputation.

Full-time personnel staffing for all city departments is presently authorized at 150 FTEs and supported by a small group of seasonal employees.



ORGANIZATIONAL CHART



Council appointed Committees

- Arts Commission
- Local Board of Tax Review
- Planning Commission
- Property Maintenance Board
- Records Commission
- Personnel Advisory Board

CANDIDATE PROFILE

The ideal candidate will:

- Be an excellent communicator at both the intra and interpersonal levels and will be a highly personable individual who is engaging, visible within the community, and feels at ease speaking to and interacting with groups of all sizes and backgrounds.
- Possess a proven ability to work with and earn the respect and trust of elected leaders, residents, business owners, peers, and subordinates.
- Develop a strong appreciation of the history, traditions, and uniqueness of the Englewood community while embracing a creative and innovative approach for continuous improvement.
- Be a fiscal conservative and an excellent steward of taxpayer dollars while recognizing and creating opportunities to leverage public and private sector partnerships for the betterment of the overall community.
- Possess an excellent working knowledge of municipal infrastructure and utility operations and have an appreciation and commitment for maintaining and reinvesting in the stewardship of such important community assets.
- Have experience with downtown redevelopment initiatives or other community placemaking enhancements.
- Understand public safety services and their challenges and recognize, support, and enhance the quality service delivery Englewood has traditionally provided.
- Have the economic development acumen and skillset to oversee well planned, financially viable, infill and redevelopment opportunities.
- Be a recognized and respected leader of the various city departments and personnel and bring a balanced management style of fairness and firmness.
- Be strategic in their management approach and establish and articulate clear, achievable goals for the internal operations of the city and consistently and objectively monitor and hold accountable subordinates for their assigned areas of responsibility.
- Be transparent in interactions with the mayor and council, subordinates, residents, and businesses while always recognizing the importance of upholding Englewood's reputation for attention to the details of its municipal service delivery and governmental operations.

MINIMUM QUALIFICATIONS AND RESPONSIBILITIES

A bachelor's degree in public administration, political science, business management, or a related field from an accredited institution is required, Master's degree preferred. Ten years of experience is desired in a local government leadership position or any equivalent combination of experience and training that provides the required skills, knowledge and abilities needed for this position. A valid Ohio driver's license is required or the ability to obtain same.

COMPENSATION AND BENEFITS

This position has a starting salary range of \$140,000 - \$180,000 with an annual 14% employer contribution to the Ohio Public Employees Retirement System (*OPERS*). Benefits are very competitive, and a city provided car or car allowance, and cell phone stipend will be provided. A relocation assistance package will be provided should the successful candidate choose to reside within the city. Residency within the city is encouraged but not required.



Management Advisory Group LLC

Trusted Advisors to Local Government

HOW TO APPLY

Interested candidates are invited to submit a cover letter and resume via the email address below, by **May 15, 2026**, for utmost consideration. Applications will be accepted until the position is filled. For additional information, visit the City of Englewood website: www.Englewood.oh.us

Questions regarding this position may be directed to:

Gregory B. Horn – Partner
Management Advisory Group, LLC
ghorn@themanagementadvisorygroup.com
937-478-6385 (direct line)

The City of Englewood, Ohio, Is an Equal Opportunity Employer