



ABOUT THE LEBANON DIVISION OF FIRE

The Fire Division is an ISO Class 3 Fire and EMS Department consisting of approximately 39 full-time and 7 part-time personnel, serving over 21,000 residents, covering 13 square miles, including 5 industrial parks. The Fire Division averages 3,700 calls for service annually and operates from two stations. The department is committed to providing an outstanding work environment, equipment, apparatus and training opportunities in support of our professional staff. As a full-service City, Lebanon fosters a team-oriented approach to service delivery across departments.

POSITION SUMMARY

The City of Lebanon is accepting applications for the position of Battalion Chief for the Lebanon Division of Fire. This position is responsible for the readiness of facilities, station, unit, all equipment, and gear for any emergency or non-emergency situation. This position requires operation as an Incident Commander on emergency scenes. Duties are performed under the direction of the Fire Chief and Assistant Fire Chief. This position requires general knowledge of office equipment and equipment associated with emergency rescue, hazardous material, environmental control, and life support. The primary work site is Fire Station 41 (601 N Broadway, Lebanon, OH 45036). Attendance at meetings may take place inside or outside the City of Lebanon.



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ESSENTIAL FUNCTIONS

- Supervises and may operate the response to emergency calls for suppression, rescue, hazardous material and environment control as they may relate to fire suppression, medical treatment and life support incidents
- Supervises and renders medical treatment at accident scenes and at calls for service
- Observes events, persons and circumstances that must be remembered and accurately related through testimony in court
- Assists with training issues
- Assists the Fire Chief & Assistant Fire Chief with Staff scheduling, evaluation, recruitment and training
- Engages with the public and the community to effectively represent the department
- Prioritizes emergency and non-emergency operational issues
- Assists with special event preparation
- Assists other divisions of the City as necessary
- Responds to complaints and requests for information from citizens
- Performs other duties as assigned

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of current concepts and practices of the fire division
- Knowledge of the local laws and ordinances
- General knowledge of computer systems and other office equipment
- General knowledge of the occupational hazards and corresponding safety precautions necessary for the safe performance of assigned duties
- Ability to exercise considerable independent judgment and discretion in carrying out daily operations
- Ability to establish and maintain effective working relationships with City officials, fellow employees, other City employees, and the general public
- Ability to deal professionally, tactfully, and courteously with the general public
- Ability to handle confidential information
- Good written and oral communication skills
- Ability to direct and handle emergency and stressful situations
- Ability to operate as an incident commander on emergency scenes
- Ability to work under the direction of the Fire Chief & Assistant Fire Chief

REQUIRED TRAINING, EDUCATION AND EXPERIENCE

- Certified Firefighter II, Current CPR certification, Certified Hazmat Operations, Emergency Medical Technician – Paramedic certification current at time of employment and Fire Safety Inspector. Certifications from other states must meet the equivalency standards as set forth by the appropriate agency in Ohio.
- GMVEMS annual protocol testing
- Certified Fire & Emergency Services Instructor
- NIMS 100, 200, 300, 700 & 800
- Fire Officer I and II Certification
- 5 years of supervisory experience
- Valid Ohio Driver's License

DESIRED TRAINING & EDUCATION

- Ability to work rotating shifts which may last as long as forty-eight consecutive hours
- Sudden changes in service demand can tax the extremes of mental and physical resources. For this reason, it is imperative that the incumbent maintains good mental and physical readiness
- Ability to pass the fire division's physical agility test
- Communicates by using radio equipment and must be able to hear and speak clearly, especially when excited and under stress
- Negotiate, use, or work with or near potentially hazardous geographical locations, building structures, equipment and materials
- Be able to lift up to fifty (50) pounds without assistance, and fifty-one (51) pounds or greater with assistance

BENEFITS PROFILE

PAY

- \$111,197.17 annually, with the ability to earn an additional 3% of base pay with certifications
- Two-week pay period, with pay date every other Friday
- The ability to pick up hours

SCHEDULE

- 24/48 work schedule with 17 EDO's per year
- Overtime after 96 hours in a pay period and no mandation

INSURANCE

- Competitive benefits
- The City pays 80-90% of the cost of insurance, depending on Wellness Program participation
- Vision and Dental

LIFE INSURANCE

- \$50,000 at no cost to the employee
- Additional available for purchase

PENSION

- Ohio Police & Fire Pension Fund
- Deferred Compensation available

HOLIDAYS

- Holidays worked at time and a half

SICK TIME

- 6.47 hours of sick time accrued per pay period
- Sick time is transferable without limit, with written verification from previous employer

VACATION

- Date of hire but less than 1 year - 48 hours
- After 1 year but less than 5 years - 120 hours
- After 5 years but less than 10 years - 144 hours
- After 10 years but less than 15 years - 168 hours
- After 15 years - 216 hours
- Accrual credit is awarded with prior full-time government service

PERSONAL LEAVE

- 48 hours each year, with the ability to earn an additional 24 hours with Wellness participation

WELLNESS PROGRAM

- Voluntary participation in the Wellness Program which earned Lebanon the title of the Healthiest Employer in Ohio and the 59th Healthiest Workplace Nationally.
- Top tier wellness participants receive 10% off their insurance cost share and an additional personal day off

OTHER

- New contract in 2026
- Newer fire station, engines and medics
- Six month probationary period
- Shift trades available
- Annual service credit after 5 years
- Tuition reimbursement of up to 90% for approved continuing education, see collective bargaining agreement

**Questions? Please contact Alyson Hall at
ahall@lebanonohio.gov.**

Applications may be downloaded at lebanonohio.gov. Completed applications along with resume and copies of required certifications should be submitted to Alyson Hall, at 601 N Broadway St, Lebanon, OH 45036 or via email at ahall@lebanonohio.gov. The City of Lebanon requires pre-employment medical examination and drug screening, and is an Equal Opportunity Employer.

POSITION OPEN UNTIL FILLED