



is inviting applicants for the position of  
**CITY MANAGER**





## / INTRODUCTION

The City of Miamisburg, Ohio is seeking a well-qualified and demonstrated local government leader as its next City Manager. Established in 1818, Miamisburg is nestled along the Great Miami River in southern Montgomery County near Dayton and is proud of its history and high quality of life enjoyed by its residents. A vibrant community of 20,000, City residents appreciate its unique heritage as host to one of the oldest, best preserved ancient indigenous burial mounds in the Midwest.

Miamisburg is an attractive, growing, full service City with a significant commitment to and investment in parks, recreation, trails, and community spaces. Its revitalized downtown and adjacent riverfront development has led to a Renaissance in the core City and serves as a draw for residents and visitors alike who enjoy a bustling restaurant scene, shops, and community amenities. Miamisburg City Schools offer an excellent K-12 education complemented with consistently strong sports and extracurricular programs.

The City's economic base is strong with continuously expanding office, light industrial and retail/service sectors in its core and in adjoining growth corridors. Miamisburg boasts over 3,000 businesses and a pro-business approach to local government with an engagement strategy that keeps communication channels open. The City's largest employer is Kettering Health, which operates a major regional medical center in the City. Its proximity to both Dayton and Cincinnati makes it an attractive living area along one of the nation's busiest interstate corridors, connecting commuters quickly to area employers such as the Wright Patterson Air Force Base, The University of Dayton, Wright State University, and the region's ever expanding medical centers.

**20,000**  
RESIDENTS

**3,000+**  
BUSINESSES





## / THE COMMUNITY

Situated in the gently rolling hills of southwest Ohio, Miamisburg finds itself well positioned within the Miami Valley region to quickly access shopping, services, entertainment and employment centers, all while maintaining its small-town charm and feel. The City offers a well-balanced mix of residential developments including single family, condominium, and apartments in a range of architectural styles and prices, interspersed with planned green space for a spacious, open feeling in its 12.5 square mile territory.

Miamisburg is a financially sound City with a long tradition of stable politics and capable, caring leaders in elected and appointed roles. Operating under the Council-Manager form of government, the current City Manager is retiring after over 30 years of service to the City, the last 15 of which as City Manager. The City's operating philosophy includes a focus on transparency and accountability with an emphasis on officials remaining accessible to residents and businesses alike.

The City continues to experience growth in both residential and business sectors and shares both a school district and Fire & EMS district with the surrounding Miami Township. The community consistently gives high marks for City services and is a strong supporter of the City's parks and recreation amenities which are undergoing major expansion with redevelopment of the Sycamore Trails Park (re-opening September, 2025) and adjoining Aquatic Center set to open in 2026.



## / THE ORGANIZATION

As a Home-Rule Charter City under Ohio Law, Miamisburg retains broad control and latitude in managing and directing the operations and affairs of the City government. Under Miamisburg's Charter, the City Manager is responsible for appointing all positions in the organization except the Law Director, the Clerk of Council, and the Prosecutor.

City Council is comprised of seven members serving four-year, overlapping terms with four elected by ward and three elected at-large in partisan municipal elections occurring every two years. Council meetings are chaired by an independently elected Mayor who only votes to break ties and also serves as the ceremonial head of the City.

With 125 full-time employees, City services include a full array of operations to include Police, Public Works, Water & Sewer Utilities, Planning, Zoning & Code Enforcement, Engineering, Parks & Recreation, as well as Finance Administration to include utility billing and income tax collection. Fire & EMS services are provided via the Miami Valley Fire & EMS District and emergency 9-1-1 dispatching services being provided via contract with the Montgomery County Sheriff's Office regional dispatch center located in Miamisburg. The City also hosts the Miamisburg Municipal Court with an independently elected Judge.

The City's total FY2025 Budget is \$120M, inclusive of a \$33M Capital Improvement Budget and a \$27.1M General Fund Budget. The City operates with a 2.25% local earnings tax that was voter approved in 2011 and generated \$17.3 million in 2024.

## / CANDIDATE PROFILE

The City is seeking an experienced, dedicated city manager with demonstrated leadership skills and an ability to keep the City's positive momentum moving forward.

Strong leadership of the various operating departments of the City has been a key ingredient in the City's success. Working closely with the City Manager, Department Directors are given direction and resources to accomplish the City's goals and objectives, and are held accountable for results.

Fiscal management and transparency are critical aspects of the expected leadership of the City's management team. As Chief Executive Officer of the City, the City Manager is expected to exercise both fiscal responsibility while advancing those initiatives and investments which contribute to the long-term health and vitality of the community.



### The Ideal Candidate will:

- Be an excellent communicator with strong oral, written, and interpersonal communication skills. S/he will be highly personable and engaging and feels at ease speaking to and interacting with groups of all sizes and backgrounds.
- Be a collaborator and consensus builder who is accessible and able to link strategic goals to operating plans.
- Possess a proven ability to work with and earn the respect and trust of his/her elected leaders, peers, subordinates, and community residents.
- Develop a strong appreciation of the unique history and traditions of the community while embracing a creative and innovative approach for continued improvement.
- Exercise excellent stewardship of taxpayer dollars while recognizing and creating opportunities to leverage public and private sector partnerships for the betterment of the overall community.
- Possess excellent working knowledge of municipal infrastructure management and utility operations.
- Have the economic development acumen and skillset to foster well planned, financially viable and beneficial growth initiatives for the City.
- Be a respected, empathetic leader of the various departments and personnel; a team-builder who fosters a positive work environment and brings a balanced management style of fairness and firmness to the position.
- Be strategic in his/her management approach and establish and articulate clear, achievable goals for the internal operations, consistently and objectively monitoring and holding accountable subordinates and senior staff.
- Be transparent in their dealings with the Council, staff, residents, and businesses while always understanding the importance of upholding the City's reputation for honesty, integrity and openness in its governmental actions.
- Represent the City in various external affairs by engaging collaboratively in organizations serving regional and statewide municipal interests and issues
- Be a committed and visible part of the community, making engagement of residents and businesses a priority.



## / DESIRABLE EXPERIENCE & EDUCATION

The ideal candidate will have a minimum of ten years progressively responsible experience in a municipal position of general management including: finance, public works, personnel, public safety, planning, economic development, and parks and recreation services.

A Bachelor degree in public administration or related fields from accredited colleges or universities is required. A Masters of Public Administration degree is desired. An ICMA Credentialed Manager (CM) designation would be considered a plus but is not required.

The Miamisburg City Manager serves as the chief executive, administrative, and law enforcement officer of the City and shall possess the skills and acumen to successfully perform all duties and responsibilities as outlined in the City Charter Section 5.04 including, but not limited to, appointment of personnel, preparation of the annual budget, serve as head of all public utilities owned by the City, and perform such other duties, not inconsistent with the Charter, as may be required by the Council.

## / COMPENSATION & BENEFITS

Compensation and Benefits are highly competitive and negotiable. A relocation assistance package will be provided to the successful candidate as warranted.



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## HOW TO APPLY

Interested candidates should submit a cover letter and resume via the link below by **September 12, 2025**.

**[APPLY HERE](#)** or visit our website at  
**[www.themanagementadvisorygroup.com](http://www.themanagementadvisorygroup.com)**

**Questions regarding this position may be directed to:**

David Collinsworth – Managing Partner, Management Advisory Group  
**[dcollinsworth@themanagementadvisorygroup.com](mailto:dcollinsworth@themanagementadvisorygroup.com)**  
(614) 787-4283 (direct line)

*Electronic correspondence only please.*