

Adrienne Draper

4004 Vader Court, Englewood, OH 45322 | 937-470-7303 | adriennedraper14@gmail.com

Educational Experience

Master of Public Administration

General Track, Economics Focus | 4.00 GPA | Wright Fellowship Award Winner and President's Ambassador

College of Graduate Programs and Honors Studies Wright State University

April 2024

- Received the 2024 Graduate Student Excellence Award from the College of Graduate Programs and the 2024 Outstanding MPA Student Award from the College of Liberal Arts.
- Capstone Project: Our team created a process improvement workshop for government agencies in partnership with the Ohio Auditor's Office Ohio Performance Team.
- Grant Writing Class: Contributed to and evaluated portions of the \$23 million Promise Neighborhoods grant awarded to Omega CDC.

Bachelor of Science in Business

Marketing Major | 3.13 GPA

Raj Sooin College of Business Wright State University

Certificates and Leadership Development

Governing Essentials for Local Elected Officials

Voinovich School of Leadership and Public Service-Ohio University

Six Workshop Series completed April 2024

Six Sigma Black Belt

Council For Six Sigma

Completed January 2024

Gen-D Ignite

The Dayton Area Chamber of Commerce

7-month Leadership and Professional Development program completed in October 2023

- Received Digital Navigation training through the NDIA.
- Class Project: Developed a digital equity guide for nonprofit and government agencies addressing the digital divide.

Related Work Experiences

Executive Assistant and Marketing Coordinator | Montgomery County Treasurer's Office | September 2021-

- Recommend and lead efficiency measures with managers and directors based on best customer service practices, web analytics, neighboring treasurer offices' processes, and in-house data using R and SPSS to analyze.
- Achieved a 70% reduction in processing time through the development of prepayment application portal.
- Collaborated with treasurer's office departments and two intra-county departments to upgrade our website and serve as office webmaster.
- Lead office-wide rebranding to raise awareness of the office's mission and responsibilities.
- Created marketing materials, videos, and presentations using Adobe Software and Canva. Samples are available upon request.

Council Member | City of Englewood | December 2019-

- Elected twice after two competitive campaigns.
- Advocated and worked with council colleagues for a new strategic plan that represented best practices and citizens' needs and desires.
- Led transparency efforts through social media, and website updates, and ensured that council meeting audio was accessible online.
- Addressed constituents' issues, inquiries, and requests weekly.
- Served as the Miami Valley Regional Planning Commission Representative since 2020.

Additional Experiences

Vice President | T-Bolt Tribe, Northmont Middle School, and High School PTO | August 2021-

- Coordinated bi-monthly student and staff events in collaboration with nonprofits, the school district, and the business community while also assisting with fundraising initiatives, yielding \$50-\$400 per month.

Vice President of Public Relations | Dean's Student Advisory Board, Wright State University | January 2023-April 2024

- Founding board member, co-authored organization's bylaws, assisted members with graduate school events and initiatives and established a 7-month graduate student leadership program.

Project Management Intern | Northmont Area Chamber of Commerce | July 2022-May 2023

- I supported the Chamber Director in event planning for three community events and monthly chamber events, created digital and print material, and measured social media growth (340% increase). I also researched and presented Census data for the BOLT Workforce Development Incubator Project.