

# HARRIL PATEL

## PROFESSIONAL SUMMARY

Detail-oriented team player with strong organizational skills. Ability to handle multiple projects simultaneously with a high degree of accuracy. Result-driven Master of Public Administration candidate equipped with comprehensive understanding of government processes, policy analysis, and public service strategies. A dedicated and passionate individual professional seeking to promote diversity, inclusive and social justice.

## EDUCATION

**School of Public and International Affairs, University of Cincinnati**, Cincinnati, OH  
**Master of Public Administration**, Expected in 04/2024  
Honors: GPA: 4.00

**Arts & Sciences, University of Cincinnati**, Cincinnati, OH  
**Certificate, International Human Rights**, Expected in 04/2024

**Carl H. Lindner College of Business, University of Cincinnati**, Cincinnati, OH  
**Bachelor of Business Administration, Marketing, and International Business**, 05/2022  
Honors: Summa Cum Laude, GPA: 3.94  
• Dean's List Spring 2020

## WORK HISTORY

**GRADUATE ASSISTANT** 08/2023 to Current  
**School Of Public & International Affairs**, University of Cincinnati

- Collaborated with the research team to develop evidence-based policy recommendations.
- Contributed to research and data analysis within Public Administration landscape.
- Analyzed qualitative data related to caseloads and burnout levels among child welfare workers.
- Administered coursework and provided constructive feedback.

**GRADUATE ASSISTANT FOR MARKETING** 08/2022 to Current  
**Resident Education & Development**, University of Cincinnati

- Updated departmental websites and social media accounts with relevant, engaging content.
- Coordinated logistics, designed promotional materials, and ensured smooth event operations.
- Assisted in developing recruitment materials to attract prospective students/professionals.
- Collaborated with committee members to develop strategies for enhancing diversity

and equity across all aspects of the organization.

**MARKETING INTERN, ECDI WOMEN'S BUSINESS CENTER (WBC) 06/2021 to 05/2022**

- Worked with the Director of Women's Business Center to meet the needs of the day-to-day functions.
- Acted as a Marketing Consultant for potential and existing members.
- Assisted the Director of WBC in executing strategies to develop important networking opportunities with women-based organization.
- Provided direct client services to include mentoring and digital marketing assistance to the clients.

**RESIDENT ADVISOR, UNIVERSITY OF CINCINNATI 01/2021 to 04/2022**

- Fostered a welcoming and inclusive environment for 50+ residents.
- Conducted regular check-ins with residents, addressing concerns and providing resources.
- Collaborated with campus partners to organize workshops and events on study skills, mental health, diversity.
- Responded to after-hours emergencies and maintained accurate incident reports.

**PACE LEADER, CARL H. LINDNER COLLEGE OF BUSINESS 01/2020 to 05/2021**

- Facilitated student interaction by giving group dynamics and fostering team building skills amongst students.
- Articulated areas of desired growth or improvement in students' personal and professional development.
- Coached students through Project Strategy/The Big Idea Project.
- Promoted as a Pace Leader Manager and acted as a main point of contact between Pace Leaders and Professor.

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**SKILLS**

- Academic Research
- Academic Presentations
- Administrative Support
- Qualitative Data Analysis
- Statistical Analysis: Stata
- Leadership
- Project Support
- Event Organization
- Cultural Competence

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**FOREIGN LANGUAGES**

**Hindi**

Native or Bilingual

**French**

Limited Working