

COUNCIL VACANCY

VILLAGE OF FAIRFAX

The Village Fairfax had one unfilled council position from the November 2023 election. This following is the procedure they followed per Mayor Lally:

- Posted the council opening on Village website, newsletter and social media. Qualifications require that a resident has lived in the Village for at least one year.
- Interested candidates must provide a letter of interest by a certain date
- Interviews with each responding candidate are set up with all of council.
 - Meeting is posted as a public meeting
 - Council goes into Executive Session to interview a candidate
 - The Mayor attends these meetings, but only council does the interviews and participates in discussion
- All of council has the same set of general questions to ask (copy provided). They may take notes on each candidates answer. The candidate is asked to share/discuss anything they wish council to know.
- At the completion of all interviews, council comes to a consensus on the top candidate and they are offered to fill the vacant position.
- The candidate accepting the position attends the next council meeting. Council makes a motion to appoint the person to the unfilled 4-year term of council. The motion is seconded, then roll call.
- The candidate comes forward to be sworn in as a council member.