



SPRINGDALE POLICE DEPARTMENT

12105 Lawnview Ave.
Springdale, Ohio 45246
(513) 346-5760

JOB VACANCY ANNOUNCEMENT

DATE ISSUED: January 2, 2024
TYPE: Competitive Examination & Lateral Entry
TITLE: Patrol Officer
STATUS: Full-time
DEADLINE: Continuous



Applications will be accepted at the City of Springdale Municipal Building located at 11700 Springfield Pike, Springdale, Ohio 45246 between 8:30 a.m. and 4:30 p.m. or via email at human-resources@springdale.org. Proof of certification through the Ohio Peace Officer Training Academy or verification of current academy enrollment must be submitted at the time of application. Application packets are available at the Springdale Municipal Building, online at <https://www.springdale.org/media/7076>, or by scanning the QR code at the top of this announcement.

APPLICATION DEADLINE: Open Until Filled – Applications Reviewed Monthly

LATERAL ENTRY

Applicants currently employed with an Ohio agency with at least one year of continuous full-time road patrol experience are **exempt** from testing and only need to complete and return an application.

WRITTEN TEST

Testing will be completed through the National Testing Network, Inc. Applicants must visit www.nationaltestingnetwork.com, select Law Enforcement, and register for City of Springdale Police Department.

FULL-TIME PATROL OFFICER WAGES

Recruit	Step 1	Step 2	Step 3	Step 4	Step 5
\$29.29	\$36.61	\$38.42	\$40.35	\$42.37	\$44.50
Per hour	Per hour	Per hour	Per hour	Per hour	Per hour

BENEFITS

Benefits for full-time officers include health, dental, vision, and life insurance coverage; State pension through the Ohio Police & Fire Pension Fund; deferred compensation options to save for retirement; confidential EAP program; sick, vacation, holiday, and compensatory time; tuition reimbursement of \$3,000 per year; and longevity pay after 5 years of service with the City.

REQUIRED EDUCATION

Candidates must be a high school graduate or equivalent (G.E.D.). Successful completion of Ohio Peace Officer Training Academy basic training or current academy enrollment is required.



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STEPS IN HIRING PROCESS

Application

All applicants must complete a City of Springdale application packet and provide proof of OPOTA certification or verification of current academy enrollment. Completed documents may be returned in person to the Human Resources Office at the Springdale Municipal Building, 11700 Springfield Pike, Springdale, OH 45246 between 8:30 a.m. and 4:30 p.m. or via email to human-resources@springdale.org. Applications will be reviewed monthly.

Written Test

The written test portion will be conducted through the National Testing Network, Inc. Applicants will need to visit www.nationaltestingnetwork.com and create an account. After your account is created, select find jobs, law enforcement jobs, and then find City of Springdale Police Department. The test will take approximately two and a half hours.

Lateral Exemption

Applicants currently employed with an Ohio agency with at least one year of continuous full-time road patrol experience are exempt from the written test.

Initial Oral Interview

The next step in the selection process is the oral interview. Please allow one hour for this interview with Police Department Administration. This will be the first step following application for those eligible for the lateral entry process.

Second Oral Interview

The next step in the selection process is a second oral interview. This interview will be conducted with City Administration. Please allow one hour for this interview. Applicants will be asked to complete a truth verification questionnaire prior to the interview.

Background Investigation

Applicants who have successfully completed all previous portions of the Patrol Officer testing and are selected to receive a conditional offer of employment will be scheduled for a background investigation. The investigator will check your personal references, your criminal history, your employment record, your credit history, and other background information.

Computer Voice Stress Analysis

Successful applicants will be scheduled for a computer voice stress analysis test. The truth verification questionnaire completed prior to the second interview will be used as the basis for this test. Please allow two hours for this review.

Psychological Evaluation

The purpose of this psychological evaluation in the testing process is to determine whether candidates have the personality characteristics necessary to become a good Patrol Officer.



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Medical Examination (PASS/FAIL)

Applicants receiving a conditional offer of employment will be required to successfully pass a drug screen as well as complete a medical examination as required by the Ohio Police & Fire Pension Fund which includes:

- Electrocardiogram (EKG) and cardiac stress test performed consistent with standard Bruce protocol
- Chest x-ray that is at least a P.A. 72" (i.e. front to back)
- Lipid profile that includes total cholesterol, triglycerides, LDL and HDL levels
- Spirometry that represents at least a valid and reproducible forced expiratory volume at one (1) second (FEV1), forced vital capacity (FVC), and forced expiratory volume at one second/forced vital capacity (FEV1/FVC) that meets the criteria of the American Thoracic Society

ADDITIONAL INFORMATION

Please do not contact the Police Department or Human Resources Office regarding your status in the hiring process. You will be contacted as appropriate if you are selected to move forward.

If you are scheduled for any portion of the process, it is your responsibility to appear at the scheduled time, date and place. Failure to appear will be considered voluntary withdrawal from the selection process.

It is your responsibility to inform the Human Resources Office in writing of any change in contact information.

JOB PURPOSE and RESPONSIBILITIES

Under the immediate direction of a Patrol Sergeant and/or Corporal, the Patrol Officer is responsible for maintaining law and order, investigating crimes and non-criminal regulatory violations, protecting life and property, and protecting guarantees established by the Constitution of the United States of America, the Constitution of the State of Ohio, and the Charter of the City of Springdale.

TYPICAL TASKS

The duties listed below are intended to be illustrations of the various types of work that may be performed. The omission of specific statements of duties does not excluded them from the position if the work is similar, related, or a logical assignment to the position.

1. Circulates throughout assigned patrol area to maintain law and order
2. Responds promptly to reports of crimes and citizen complaints
3. Interviews victims, witnesses, and suspects of crimes, accidents, and disturbances
4. Apprehends persons violating the statutes of the State of Ohio and the ordinances of the City of Springdale
5. Appears in both civil and criminal court as required
6. Investigates suspicious persons and activity
7. Questions individuals to determine facts and to draw reasonable and logical conclusions



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8. Enforces the traffic code and directs/controls traffic
9. Controls crowds at public events, demonstrations, and gatherings
10. Follows up and records data on all previously reported crimes and accidents
11. Serves and follows up on all lawfully executed warrants and processes, including subpoenas
12. Cares for the welfare of prisoners
13. Searches individuals in custody
14. Follows all Department directives, regulations, procedures, and administrative memoranda
15. May use physical force, less than lethal force, or lethal force to protect oneself or others, to maintain order, or to make an arrest
16. Maintains proficiency with assigned equipment, including firearms
17. Maintains positive public relations, including but not limited to discussing appropriate topics of interest with civic groups, students, and others

QUALIFICATIONS

This is not an exhaustive list. Any one position within this classification may not include all of the knowledge, abilities, and skills listed nor do the listed examples include all of the knowledge, abilities, and skills which must be possessed.

1. High school diploma or G.E.D. equivalent
2. Must be at least twenty-one (21) years of age
3. Must possess a valid driver's license
4. Must meet the training standards for certification as a police officer as required by the Ohio Peace Officer Training Council
5. Knowledge of police procedures and techniques and of the rules and regulations of the Police Department
6. Maintain ability to use firearms and other police weapons to the Police Department's standards
7. Ability to periodically engage in strenuous physical activity to make an arrest or to defend oneself or others
8. Knowledge of criminal law, criminal investigation, and crime prevention methods
9. Knowledge of traffic law, traffic investigation, and traffic enforcement/regulation methods
10. Knowledge of rules of evidence and of laws governing search and seizure
11. Ability to develop and maintain effective working relationships with City employees, City officials, and the general public
12. Knowledge of constitutional and civil rights law
13. Ability to write and speak clearly and concisely
14. Ability to read, hear, comprehend, and react to oral instructions
15. Ability to drive an automobile and to maintain a valid driver's license at all times
16. Ability to operate effectively under pressure with little supervision
17. Must be able and willing to work a flexible schedule, including overtime as needed
18. Ability to swiftly and accurately deal with adverse situations in a legal and tactful manner