The Center for Local Government Board of Directors Meeting

July 6, 2022

1:30pm – 3:00pm

CLG Offices (4015 Executive Park Dr. Suite 226, Cincinnati, OH 45241) or Virtual

In attendance: Jack Cameron, Vicky Earhart, Jim Lukas, Kristen Bitonte (Board); T.J. White, Cody Smith (Staff)

Absent: Mike Rahall (Board), Cody Smith (Staff)

* Call to order
	+ The meeting was called to order at 1:30pm
* May, 2022 board meeting minutes
	+ Motion to approve by J. Lukas. Seconded by J. Cameron. Motion carried 4-0
* W.D. Heisel Memorial Scholarship Discussion
	+ T. White asked the Board members to rank their Heisel Scholarship candidates. Per the rankings, Laura Zeck and Holly Cruey were the top two candidates, with Edwin Suarez and Peter Koback also receiving votes.
	+ T. White was asked who the staff recommended. T. White stated that the staff had Laura Zeck, Holly Cruey, Edwin Suarez, and Emily Roach as their top candidates.
	+ MOTION by J. Cameron, seconded by V. Earhart to award the 2022 WD Heisel Memorial Scholarship to Laura Zeck. Motion passed 4-0.
	+ T. White stated that he would begin to process the scholarship check, and inform Ms. Zeck and the other candidates.
* CLG Annual Meeting Preliminary Discussion
	+ T. White stated that the staff had brainstormed Annual Meeting locations and speakers. The Annual Meeting is scheduled for September 14, 2022, but that the date is flexible depending on speaker availability.
	+ T. White stated that Sharon Center Auditorium in Sharon Woods, Mulhauser Barn in West Chester, and Madtree Brewery were potential meeting locations.
	+ J. Lukas said that the Sharon Woods Event Center was a good facility, but that he would lean toward Madtree Brewery. J. Cameron concurred with Madtree as a location. T. White stated that he would have staff reach out to Madtree to book it for the Annual Meeting. J. Lukas stated that if Madtree did not work, March First Brewery in Sharonville also had an event space.
	+ T. White stated that the FC Cincinnati Coach, the University of Cincinnati Basketball Coach, or a broadcaster from a local major league team were the lead candidates. The Board stated that the FC Cincinnati coach would be the preferred choice.
* CLG Succession Plan Discussion
	+ T. White stated that he applied for the position of Village Manager for Silverton, OH. He stated that if he were hired, he would likely transition to the new position in September.
	+ All outstanding projects (SWORRE, JUFS bid, and solar bid) will have been resolved by September. If the solar bid is unresolved at that point, Silverton is a lead agency in that program and T. White could still manage that program in his capacity with Silverton. From a CLG schedule perspective, the two major items during that time period would be the CLG Annual Survey and the CLG Annual Meeting. T. white will ask that he could come back and conduct the Annual Meeting if Cody is unavailable that day.
* Finance Training Series / Other Trainings
	+ T. White stated that civil service, finance, and economic development trainings are being planned. The civil service training is being conducted in concert with the City of Norwood.
	+ J. Lukas asked who the audience is for the civil service training and what the curriculum is. T. White stated the audience is Civil Service Commission members and any individual who may be staffing that commission. The curriculum is still in development, pending meetings with Cody Smith and Norwood Safety-Service Director Noah Powers.
* Membership Renewal / Prospective Members
	+ T. White stated that Union Township has become a CLG member, and that Norwood has filled out a membership application. Miami Township (Montgomery County) is a potential future member.
* Student Outreach Project
	+ J. Cameron stated that CLG needs to be careful to ensure whatever student outreach project we pursue is done in a manner where we do not get so deeply involved that it is not sustainable.
* Adjourn
	+ The meeting adjourned at 2:15pm