

Q1 What is your name and jurisdiction?

Answered: 16 Skipped: 0

#	RESPONSES	DATE
1	Jennifer Kaminer - Village of Fairfax	1/25/2021 10:13 AM
2	Springdale	11/30/2020 2:43 PM
3	Tom Carroll, Silverton	11/30/2020 10:54 AM
4	Village of Cleves	11/30/2020 10:41 AM
5	City of Bellbrook	11/30/2020 10:32 AM
6	Loretta - Pierce Township	11/25/2020 5:34 PM
7	Vicky Earhart, Anderson Township	11/23/2020 11:00 AM
8	Jesse Lightle, Washington Township	11/20/2020 3:46 PM
9	Ron Mosby, North College Hill	11/20/2020 3:42 PM
10	Karen zeilman city of wyoming	11/20/2020 1:29 PM
11	Moeller/Madeira	11/20/2020 1:28 PM
12	ROB PENNY, SYCAMORE TOWNSHIP EMAIL: rpenny@sycamoretownship.org	11/20/2020 1:10 PM
13	City of Loveland	11/20/2020 12:48 PM
14	City of Springboro	11/20/2020 12:42 PM
15	Julie Klehamer, City of Middletown	11/20/2020 12:36 PM
16	Jennifer Kaminer Village of Fairfax	11/20/2020 12:34 PM

Q2 How is your community managing staff and remote work in response to recent public health advisories (Hamilton County, Butler County, Montgomery County, etc) (Please send any written policies to CSmith@C4LG.org)

Answered: 16 Skipped: 0

#	RESPONSES	DATE
1	All employees currently working at the municipal building/pubic works garage. If a position is able and requests to work from home, they may do so with permission from supervisor.	1/25/2021 10:13 AM
2	We are not working remotely at this time.	11/30/2020 2:43 PM
3	We have been fully reopened since May 12th. We are considering reducing our public hours to half time and staggering our staff schedules to reduce exposure for the rest of 2020 and perhaps into 2021.	11/30/2020 10:54 AM
4	Limiting personal contact with public. Cancelled subcommittee meetings. Zoom council meetings starting in December	11/30/2020 10:41 AM
5	Employees have been teleworking since July (brief period where employees returned to the office).	11/30/2020 10:32 AM
6	If necessary, all admin staff can work remotely. We have set up logmein accounts.	11/25/2020 5:34 PM
7	Staff have been rotating between working a day or two in the office and working from home the remainder of the week since early April. We plan to continue in this fashion for the foreseeable future.	11/23/2020 11:00 AM
8	We have all administrative staff working from home. We closed the lobby at Fire Headquarters. The Government Center lobby is open for now, but we anticipate that closing when our county goes purple.	11/20/2020 3:46 PM
9	Currently, we have no one working remotely.	11/20/2020 3:42 PM
10	working on site	11/20/2020 1:29 PM
11	We have made no changes to staff or work schedules throughout the pandemic. We have the capability to meet all of the guidelines within the administrative offices including the appropriate social distancing.	11/20/2020 1:28 PM
12	WORK FROM HOME AS NEEDED, WE USED CARES ACT FUNDS TO SUPPLY ADMIN STAFF WITH ALL THE WORK AT HOME EQUIPMENT NEEDED.	11/20/2020 1:10 PM
13	All personnel are working on-site	11/20/2020 12:48 PM
14	Same as normal - all staff is working	11/20/2020 12:42 PM
15	We haven't necessarily changed because of the advisories. We have continued since the spring, where it's feasible, to rotate days when members of a dept. are in the office and working remotely. We have reconfigured work spaces to put more space between people.	11/20/2020 12:36 PM
16	All staff are currently reporting to work. However, due to recent health advisories, any administrative staff that wishes to work from home may do so.	11/20/2020 12:34 PM

Q3 Is your community planning to re-close facilities to the public, and are you having to change any procedures to keep the workflow going? (Please send any written policies to CSmith@C4LG.org)

Answered: 16 Skipped: 0

#	RESPONSES	DATE
1	Village hall usually available for rentals is still closed to public - being used as a temporary Mayor's Court to socially distance people since it is much larger than council chambers.	1/25/2021 10:13 AM
2	No plans to re-close. We are limiting numbers for classes and event, and not having certain events with large gatherings.	11/30/2020 2:43 PM
3	Yes, partially.	11/30/2020 10:54 AM
4	None at present	11/30/2020 10:41 AM
5	All public buildings are open by appointment only.	11/30/2020 10:32 AM
6	We did not reopen	11/25/2020 5:34 PM
7	We have re-closed rental facilities to the public except for meetings of 10 or less. No issue with workflow.	11/23/2020 11:00 AM
8	See above.	11/20/2020 3:46 PM
9	We haven't determined that yet.	11/20/2020 3:42 PM
10	we are not planning to reclose	11/20/2020 1:29 PM
11	Not at this time. We did close the Municipal Building to the general public until such time as we were able to make some modifications to the common areas to allow for the safety of both staff and the public. This included the installation of glass barriers between staff and public in the administrative wing of the building. We have since opened the building to all except for the use of the community room by outside organizations and meetings.	11/20/2020 1:28 PM
12	YES, ALL INTERIOR ACCESS TO PUBLIC BUILDINGS WILL REMAIN CLOSED. YES POLICIES HAVE BEEN CHANGED.	11/20/2020 1:10 PM
13	For the moment, no.	11/20/2020 12:48 PM
14	No	11/20/2020 12:42 PM
15	We have reduced the hours the city building is open to the public (9 am - 4 pm). The need for further closures is undecided at this time.	11/20/2020 12:36 PM
16	We are planning on keeping the municipal building open for now. Masks are required. No other activities (recreation programs, events) have occurred since COVID began.	11/20/2020 12:34 PM

Q4 How is your community handling public meetings currently, and are you planning to change formats? (Council, zoning, committees)? (Please send any written policies to CSmith@C4LG.org)

Answered: 16 Skipped: 0

#	RESPONSES	DATE
1	All council meetings will be held via Zoom/ICRC through June 2021. Smaller committees have been meeting via zoom or in-person. If in-person, meeting is set up in council chambers with tables/chairs 6 feet apart and masks required.	1/25/2021 10:13 AM
2	We are meeting as scheduled. Everyone is wearing a mask. Council is seated every other seat. We have an order in for plexiglass for Council to create barriers.	11/30/2020 2:43 PM
3	Have been meeting in person with masks and additional spacing.	11/30/2020 10:54 AM
4	Cancelled subcommittee meetings. Zoom council meetings starting in December	11/30/2020 10:41 AM
5	Zoom - plan to stay that way into the foreseeable future.	11/30/2020 10:32 AM
6	Using zoom meeting format	11/25/2020 5:34 PM
7	We held virtual meetings until October when we resumed in-person meetings. Beginning with December, we will resume virtual meeting format.	11/23/2020 11:00 AM
8	We will continue to Zoom.	11/20/2020 3:46 PM
9	At this point, all of our meetings are being conducted using Zoom.	11/20/2020 3:42 PM
10	we do zoom and stream to youtube	11/20/2020 1:29 PM
11	All meetings are virtual using ZOOM. We have outfitted our council chamber with updated AV technology that will allow us to conduct hybrid meetings in the next month. We are waiting on the delivery of screens to be placed between council desks before we initiate the hybrid meetings. We will have very limited seating capacity of the public attend; limited to 7-8 people at one time. ZOOM will continue to be used to provide the public access to the meetings as provided by law.	11/20/2020 1:28 PM
12	PUBLIC MEETINGS ARE DONE THROUGH ZOOM AND TELECONFERENCING. PROIR TO COVID ALL MEETINGS WERE IN MEETING ROOM IN PERSON WITH PUBLIC ATTENDANCE.	11/20/2020 1:10 PM
13	The majority of our meetings are handled in-person and broadcasted to a variety of outlets.	11/20/2020 12:48 PM
14	Planning Commission is Zoom; City Council is in person	11/20/2020 12:42 PM
15	Boards and commissions have continued to primarily meet remotely. City Council was back in chambers until the past couple of meetings where we have been using a hybrid of in person and zoom.	11/20/2020 12:36 PM
16	Meetings are held via Zoom and/or ICRC TV.	11/20/2020 12:34 PM

Q5 What is the messaging that your community is sending to staff and the public?

Answered: 15 Skipped: 1

#	RESPONSES	DATE
1	Visitors must wear a mask upon entering any public building; if meeting with staff, the staff must wear a mask. All community/social/recreational activities sponsored by the Village are currently postponed. No decision yet on any community events that may be held in mid-2021 and beyond. In Spring 2021, we will make available our picnic shelter area for resident reservations since it is an outdoor facility.	1/25/2021 10:13 AM
2	Health Commissioner does regular updates to community via newsletter, Facebook and web page.	11/30/2020 2:43 PM
3	Wash your hands, wear a mask, support local businesses, and physically distance.	11/30/2020 10:54 AM
4	Fairly supportive	11/30/2020 10:41 AM
5	That your personal choices can have an impact on those around you and to be conscientious of that.	11/30/2020 10:32 AM
6	Follow current public health orders - we have links on our website	11/25/2020 5:34 PM
7	Directing residents to Hamilton County Public Health and www.coronavirus.ohio.gov for up-to-date information.	11/23/2020 11:00 AM
8	Stay healthy and safe and remember your personal decisions impact your work families.	11/20/2020 3:46 PM
9	To be prudent - wear masks, maintain social distancing, and don't go near large crowds.	11/20/2020 3:42 PM
10	We have communicated our meeting schedules to the public via our listserv and social media accounts along with the ZOOM link. We continue to encourage staff to follow all of the CDC guidelines when working in the office.	11/20/2020 1:28 PM
11	SENDING NEWS LETTERS TO RESIDENCE ABOUT COVID, UPDATE ON WEB SITES FOR COVID, GIVING A COVID UPDATE REPORT AT EACH TRUSTEES MEETING FOR PUBLIC TO VIEW BY ZOOM. ALL PUBLIC BUILDINGS ARE CLOSED TO THE PUBLIC	11/20/2020 1:10 PM
12	Social distance, where a mask, use sanitizer, wash hands, quarantine if required and if position(s) allow, the needed resources are provided for remote working, return to work after 14 days.	11/20/2020 12:48 PM
13	Occasionally re-posting Warren County Health District information	11/20/2020 12:42 PM
14	Masks on, wash hands, avoid gatherings (at home and work). Keep workstations sanitized. If you are in your office/meeting with another person, masks should be worn. We are asking the public to make sure they have a mask on inside City facilities as well.	11/20/2020 12:36 PM
15	Encouraging residents to do business with the village via phone, email, drop box for documents/paperwork. Making statistics and best practices available through our website and newsletter. Requiring daily temperature checks for all employees.	11/20/2020 12:34 PM

Q6 What other plans has your community implemented and for what duration of time? (Please send any written policies to CSmith@C4Lg.org)

Answered: 9 Skipped: 7

#	RESPONSES	DATE
1	We cancel events with large gatherings.	11/30/2020 2:43 PM
2	Any staff exposed to positive tested individuals self quarantine and are tested	11/30/2020 10:41 AM
3	We check temperatures at the door before we allow contractors or individuals in to meet with staff if necessary. All permitting is online with a drop box in our foyer.	11/25/2020 5:34 PM
4	Working with Hamilton Co. EMA and Public Health regarding POD planning.	11/23/2020 11:00 AM
5	Limit group fitness opportunities at our Recreation Center.	11/20/2020 3:46 PM
6	we have continued masks, social distancing, remote meetings, office can work remotely if they want but we are not doing it every day like we did earlier in the year, it was required at that time.	11/20/2020 1:29 PM
7	Nothing else at this time.	11/20/2020 1:28 PM
8	WE HAVE A SECURED AREA FOR DROP OFF AND PICK UP DOCUMENTS AND MAIL. AREA IS UNDER VIDEO SURVEILLANCE 24 HOURS. WORK FROM HOME ORDERS REMAIN IN PLACE. INSTALLATION OF SANITIZER STATIONS, PPE AND TOUCHLESS APPLIANCES THROUGHOUT ALL BUILDINGS AND PARK SHELTERS, BATHROOMS ETC.	11/20/2020 1:10 PM
9	No additional plans have been added since the new order. We remain status quo.	11/20/2020 12:34 PM

#1

COMPLETE

Collector: Email Invitation 1 (Email)
Started: Friday, November 20, 2020 12:29:53 PM
Last Modified: Friday, November 20, 2020 12:33:57 PM
Time Spent: 00:04:04
First Name: Jennifer
Last Name: Kaminer
Email: jkaminer@fairfaxoh.org
Custom Data: Fairfax
IP Address: 216.68.204.86

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Q1

What is your name and jurisdiction?

Jennifer Kaminer
Village of Fairfax

Q2

How is your community managing staff and remote work in response to recent public health advisories (Hamilton County, Butler County, Montgomery County, etc) (Please send any written policies to CSmith@C4LG.org)

All staff are currently reporting to work. However, due to recent health advisories, any administrative staff that wishes to work from home may do so.

Q3

Is your community planning to re-close facilities to the public, and are you having to change any procedures to keep the workflow going? (Please send any written policies to CSmith@C4LG.org)

We are planning on keeping the municipal building open for now. Masks are required. No other activities (recreation programs, events) have occurred since COVID began.

Q4

How is your community handling public meetings currently, and are you planning to change formats? (Council, zoning, committees)? (Please send any written policies to CSmith@C4LG.org)

Meetings are held via Zoom and/or ICRC TV.

Q5

What is the messaging that your community is sending to staff and the public?

Encouraging residents to do business with the village via phone, email, drop box for documents/paperwork. Making statistics and best practices available through our website and newsletter. Requiring daily temperature checks for all employees.

Q6

What other plans has your community implemented and for what duration of time? (Please send any written policies to CSmith@C4Lg.org)

No additional plans have been added since the new order. We remain status quo.

#2**COMPLETE**

Collector:	Email Invitation 1 (Email)
Started:	Friday, November 20, 2020 12:18:06 PM
Last Modified:	Friday, November 20, 2020 12:35:51 PM
Time Spent:	00:17:45
First Name:	Julie
Last Name:	Owsley
Email:	julieo@cityofmiddletown.org
Custom Data:	Middletown
IP Address:	216.48.130.194

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Q1

What is your name and jurisdiction?

Julie Klehamer, City of Middletown

Q2

How is your community managing staff and remote work in response to recent public health advisories (Hamilton County, Butler County, Montgomery County, etc) (Please send any written policies to CSmith@C4LG.org)

We haven't necessarily changed because of the advisories. We have continued since the spring, where it's feasible, to rotate days when members of a dept. are in the office and working remotely. We have reconfigured work spaces to put more space between people.

Q3

Is your community planning to re-close facilities to the public, and are you having to change any procedures to keep the workflow going? (Please send any written policies to CSmith@C4LG.org)

We have reduced the hours the city building is open to the public (9 am - 4 pm). The need for further closures is undecided at this time.

Q4

How is your community handling public meetings currently, and are you planning to change formats? (Council, zoning, committees)? (Please send any written policies to CSmith@C4LG.org)

Boards and commissions have continued to primarily meet remotely. City Council was back in chambers until the past couple of meetings where we have been using a hybrid of in person and zoom.

Q5

What is the messaging that your community is sending to staff and the public?

Masks on, wash hands, avoid gatherings (at home and work). Keep workstations sanitized. If you are in your office/meeting with another person, masks should be worn. We are asking the public to make sure they have a mask on inside City facilities as well.

Q6

Respondent skipped this question

What other plans has your community implemented and for what duration of time? (Please send any written policies to CSmith@C4Lg.org)

#3

COMPLETE

Collector:	Email Invitation 1 (Email)
Started:	Friday, November 20, 2020 12:40:34 PM
Last Modified:	Friday, November 20, 2020 12:41:46 PM
Time Spent:	00:01:12
First Name:	Christopher J.
Last Name:	Pozzuto
Email:	pozzuto@cityofspringboro.com
Custom Data:	Springboro
IP Address:	66.193.86.146

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Q1

What is your name and jurisdiction?

City of Springboro

Q2

How is your community managing staff and remote work in response to recent public health advisories (Hamilton County, Butler County, Montgomery County, etc) (Please send any written policies to CSmith@C4LG.org)

Same as normal - all staff is working

Q3

Is your community planning to re-close facilities to the public, and are you having to change any procedures to keep the workflow going? (Please send any written policies to CSmith@C4LG.org)

No

Q4

How is your community handling public meetings currently, and are you planning to change formats? (Council, zoning, committees)? (Please send any written policies to CSmith@C4LG.org)

Planning Commission is Zoom; City Council is in person

Q5

What is the messaging that your community is sending to staff and the public?

Occasionally re-posting Warren County Health District information

Q6

Respondent skipped this question

What other plans has your community implemented and for what duration of time? (Please send any written policies to CSmith@C4Lg.org)

#4

COMPLETE

Collector:	Email Invitation 1 (Email)
Started:	Friday, November 20, 2020 12:40:13 PM
Last Modified:	Friday, November 20, 2020 12:47:30 PM
Time Spent:	00:07:16
First Name:	Tom
Last Name:	Smith
Email:	tsmith@lovelandoh.gov
Custom Data:	Loveland
IP Address:	69.61.192.46

Q1

What is your name and jurisdiction?

City of Loveland

Q2

How is your community managing staff and remote work in response to recent public health advisories (Hamilton County, Butler County, Montgomery County, etc) (Please send any written policies to CSmith@C4LG.org)

All personnel are working on-site

Q3

Is your community planning to re-close facilities to the public, and are you having to change any procedures to keep the workflow going? (Please send any written policies to CSmith@C4LG.org)

For the moment, no.

Q4

How is your community handling public meetings currently, and are you planning to change formats? (Council, zoning, committees)? (Please send any written policies to CSmith@C4LG.org)

The majority of our meetings are handled in-person and broadcasted to a variety of outlets.

Q5

What is the messaging that your community is sending to staff and the public?

Social distance, where a mask, use sanitizer, wash hands, quarantine if required and if position(s) allow, the needed resources are provided for remote working, return to work after 14 days.

Q6

Respondent skipped this question

What other plans has your community implemented and for what duration of time? (Please send any written policies to CSmith@C4Lg.org)

#5

COMPLETE

Collector: Email Invitation 1 (Email)
Started: Friday, November 20, 2020 12:43:12 PM
Last Modified: Friday, November 20, 2020 1:10:02 PM
Time Spent: 00:26:50
First Name: Debbie
Last Name: Campbell
Email: dcampbell@sycamoretownship.org
Custom Data: Sycamore Twp
IP Address: 66.42.178.78

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Q1

What is your name and jurisdiction?

ROB PENNY, SYCAMORE TOWNSHIP
EMAIL: rpenny@sycamoretownship.org

Q2

How is your community managing staff and remote work in response to recent public health advisories (Hamilton County, Butler County, Montgomery County, etc) (Please send any written policies to CSmith@C4LG.org)

WORK FROM HOME AS NEEDED, WE USED CARES ACT FUNDS TO SUPPLY ADMIN STAFF WITH ALL THE WORK AT HOME EQUIPMENT NEEDED.

Q3

Is your community planning to re-close facilities to the public, and are you having to change any procedures to keep the workflow going? (Please send any written policies to CSmith@C4LG.org)

YES, ALL INTERIOR ACCESS TO PUBLIC BUILDINGS WILL REMAIN CLOSED. YES POLICIES HAVE BEEN CHANGED.

Q4

How is your community handling public meetings currently, and are you planning to change formats? (Council, zoning, committees)? (Please send any written policies to CSmith@C4LG.org)

PUBLIC MEETINGS ARE DONE THROUGH ZOOM AND TELECONFERENCING. PRIOR TO COVID ALL MEETINGS WERE IN MEETING ROOM IN PERSON WITH PUBLIC ATTENDANCE.

Q5

What is the messaging that your community is sending to staff and the public?

SENDING NEWS LETTERS TO RESIDENCE ABOUT COVID, UPDATE ON WEB SITES FOR COVID, GIVING A COVID UPDATE REPORT AT EACH TRUSTEES MEETING FOR PUBLIC TO VIEW BY ZOOM. ALL PUBLIC BUILDINGS ARE CLOSED TO THE PUBLIC

Q6

What other plans has your community implemented and for what duration of time? (Please send any written policies to CSmith@C4Lg.org)

WE HAVE A SECURED AREA FOR DROP OFF AND PICK UP DOCUMENTS AND MAIL. AREA IS UNDER VIDEO SURVEILLANCE 24 HOURS. WORK FROM HOME ORDERS REMAIN IN PLACE. INSTALLATION OF SANITIZER STATIONS, PPE AND TOUCHLESS APPLIANCES THROUGHOUT ALL BUILDINGS AND PARK SHELTERS, BATHROOMS ETC.

#6**COMPLETE**

Collector:	Email Invitation 1 (Email)
Started:	Friday, November 20, 2020 1:20:25 PM
Last Modified:	Friday, November 20, 2020 1:28:22 PM
Time Spent:	00:07:56
First Name:	Tom
Last Name:	Moeller
Email:	tmoeller@madeiracity.com
Custom Data:	Madeira
IP Address:	76.190.87.50

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Q1

What is your name and jurisdiction?

Moeller/Madeira

Q2

How is your community managing staff and remote work in response to recent public health advisories (Hamilton County, Butler County, Montgomery County, etc) (Please send any written policies to CSmith@C4LG.org)

We have made no changes to staff or work schedules throughout the pandemic. We have the capability to meet all of the guidelines within the administrative offices including the appropriate social distancing.

Q3

Is your community planning to re-close facilities to the public, and are you having to change any procedures to keep the workflow going? (Please send any written policies to CSmith@C4LG.org)

Not at this time. We did close the Municipal Building to the general public until such time as we were able to make some modifications to the common areas to allow for the safety of both staff and the public. This included the installation of glass barriers between staff and public in the administrative wing of the building. We have since opened the building to all except for the use of the community room by outside organizations and meetings.

Q4

How is your community handling public meetings currently, and are you planning to change formats? (Council, zoning, committees)? (Please send any written policies to CSmith@C4LG.org)

All meetings are virtual using ZOOM. We have outfitted our council chamber with updated AV technology that will allow us to conduct hybrid meetings in the next month. We are waiting on the delivery of screens to be placed between council desks before we initiate the hybrid meetings. We will have very limited seating capacity of the public attend; limited to 7-8 people at one time. ZOOM will continue to be used to provide the public access to the meetings as provided by law.

Q5

What is the messaging that your community is sending to staff and the public?

We have communicated our meeting schedules to the public via our listserv and social media accounts along with the ZOOM link. We continue to encourage staff to follow all of the CDC guidelines when working in the office.

Q6

What other plans has your community implemented and for what duration of time? (Please send any written policies to CSmith@C4Lg.org)

Nothing else at this time.

#7**COMPLETE**

Collector:	Email Invitation 1 (Email)
Started:	Friday, November 20, 2020 1:27:07 PM
Last Modified:	Friday, November 20, 2020 1:29:06 PM
Time Spent:	00:01:58
First Name:	Karen
Last Name:	Zeilman
Email:	kzeilman@wyomingohio.gov
Custom Data:	Wyoming
IP Address:	70.60.183.2

Q1

What is your name and jurisdiction?

Karen zeilman city of wyoming

Q2

How is your community managing staff and remote work in response to recent public health advisories (Hamilton County, Butler County, Montgomery County, etc) (Please send any written policies to CSmith@C4LG.org)

working on site

Q3

Is your community planning to re-close facilities to the public, and are you having to change any procedures to keep the workflow going? (Please send any written policies to CSmith@C4LG.org)

we are not planning to reclose

Q4

How is your community handling public meetings currently, and are you planning to change formats? (Council, zoning, committees)? (Please send any written policies to CSmith@C4LG.org)

we do zoom and stream to youtube

Q5

Respondent skipped this question

What is the messaging that your community is sending to staff and the public?

Q6

What other plans has your community implemented and for what duration of time? (Please send any written policies to CSmith@C4Lg.org)

we have continued masks, social distancing, remote meetings, office can work remotely if they want but we are not doing it every day like we did earlier in the year, it was required at that time.

#8

COMPLETE

Collector: Email Invitation 1 (Email)
Started: Friday, November 20, 2020 3:29:30 PM
Last Modified: Friday, November 20, 2020 3:42:04 PM
Time Spent: 00:12:34
First Name: Ron
Last Name: Mosby
Email: rmosby@northcollegehill.org
Custom Data: North College Hill
IP Address: 69.135.85.58

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Q1

What is your name and jurisdiction?

Ron Mosby, North College Hill

Q2

How is your community managing staff and remote work in response to recent public health advisories (Hamilton County, Butler County, Montgomery County, etc) (Please send any written policies to CSmith@C4LG.org)

Currently, we have no one working remotely.

Q3

Is your community planning to re-close facilities to the public, and are you having to change any procedures to keep the workflow going? (Please send any written policies to CSmith@C4LG.org)

We haven't determined that yet.

Q4

How is your community handling public meetings currently, and are you planning to change formats? (Council, zoning, committees)? (Please send any written policies to CSmith@C4LG.org)

At this point, all of our meetings are being conducted using Zoom.

Q5

What is the messaging that your community is sending to staff and the public?

To be prudent - wear masks, maintain social distancing, and don't go near large crowds.

Q6

Respondent skipped this question

What other plans has your community implemented and for what duration of time? (Please send any written policies to CSmith@C4Lg.org)

#9

COMPLETE

Collector:	Email Invitation 1 (Email)
Started:	Friday, November 20, 2020 3:44:16 PM
Last Modified:	Friday, November 20, 2020 3:46:15 PM
Time Spent:	00:01:58
First Name:	Jesse
Last Name:	Lightle
Email:	jlightle@washingtontwp.org
Custom Data:	Washington Twp
IP Address:	12.69.182.2

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Q1

What is your name and jurisdiction?

Jesse Lightle, Washington Township

Q2

How is your community managing staff and remote work in response to recent public health advisories (Hamilton County, Butler County, Montgomery County, etc) (Please send any written policies to CSmith@C4LG.org)

We have all administrative staff working from home. We closed the lobby at Fire Headquarters. The Government Center lobby is open for now, but we anticipate that closing when our county goes purple.

Q3

Is your community planning to re-close facilities to the public, and are you having to change any procedures to keep the workflow going? (Please send any written policies to CSmith@C4LG.org)

See above.

Q4

How is your community handling public meetings currently, and are you planning to change formats? (Council, zoning, committees)? (Please send any written policies to CSmith@C4LG.org)

We will continue to Zoom.

Q5

What is the messaging that your community is sending to staff and the public?

Stay healthy and safe and remember your personal decisions impact your work families.

Q6

What other plans has your community implemented and for what duration of time? (Please send any written policies to CSmith@C4Lg.org)

Limit group fitness opportunities at our Recreation Center.

#10**COMPLETE**

Collector:	Email Invitation 1 (Email)
Started:	Monday, November 23, 2020 10:47:02 AM
Last Modified:	Monday, November 23, 2020 10:59:37 AM
Time Spent:	00:12:34
First Name:	Steve
Last Name:	Sievers
Email:	ssievers@andersontownship.org
Custom Data:	Anderson Twp
IP Address:	72.49.216.178

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Q1

What is your name and jurisdiction?

Vicky Earhart, Anderson Township

Q2

How is your community managing staff and remote work in response to recent public health advisories (Hamilton County, Butler County, Montgomery County, etc) (Please send any written policies to CSmith@C4LG.org)

Staff have been rotating between working a day or two in the office and working from home the remainder of the week since early April. We plan to continue in this fashion for the foreseeable future.

Q3

Is your community planning to re-close facilities to the public, and are you having to change any procedures to keep the workflow going? (Please send any written policies to CSmith@C4LG.org)

We have re-closed rental facilities to the public except for meetings of 10 or less.
No issue with workflow.

Q4

How is your community handling public meetings currently, and are you planning to change formats? (Council, zoning, committees)? (Please send any written policies to CSmith@C4LG.org)

We held virtual meetings until October when we resumed in-person meetings. Beginning with December, we will resume virtual meeting format.

Q5

What is the messaging that your community is sending to staff and the public?

Directing residents to Hamilton County Public Health and www.coronavirus.ohio.gov for up-to-date information.

Q6

What other plans has your community implemented and for what duration of time? (Please send any written policies to CSmith@C4Lg.org)

Working with Hamilton Co. EMA and Public Health regarding POD planning.

#11**COMPLETE**

Collector:	Email Invitation 1 (Email)
Started:	Wednesday, November 25, 2020 5:29:58 PM
Last Modified:	Wednesday, November 25, 2020 5:33:58 PM
Time Spent:	00:03:59
First Name:	Claudia
Last Name:	Carroll
Email:	ccarroll@piercetownship.org
Custom Data:	Pierce Township
IP Address:	69.61.162.234

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Q1

What is your name and jurisdiction?

Loretta - Pierce Township

Q2

How is your community managing staff and remote work in response to recent public health advisories (Hamilton County, Butler County, Montgomery County, etc) (Please send any written policies to CSmith@C4LG.org)

If necessary, all admin staff can work remotely. We have set up logmein accounts.

Q3

Is your community planning to re-close facilities to the public, and are you having to change any procedures to keep the workflow going? (Please send any written policies to CSmith@C4LG.org)

We did not reopen

Q4

How is your community handling public meetings currently, and are you planning to change formats? (Council, zoning, committees)? (Please send any written policies to CSmith@C4LG.org)

Using zoom meeting format

Q5

What is the messaging that your community is sending to staff and the public?

Follow current public health orders - we have links on our website

Q6

What other plans has your community implemented and for what duration of time? (Please send any written policies to CSmith@C4Lg.org)

We check temperatures at the door before we allow contractors or individuals in to meet with staff if necessary. All permitting is online with a drop box in our foyer.

#12**COMPLETE**

Collector:	Web Link 1 (Web Link)
Started:	Monday, November 30, 2020 10:28:46 AM
Last Modified:	Monday, November 30, 2020 10:31:46 AM
Time Spent:	00:02:59
IP Address:	147.0.47.250

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Q1

What is your name and jurisdiction?

City of Bellbrook

Q2

How is your community managing staff and remote work in response to recent public health advisories (Hamilton County, Butler County, Montgomery County, etc) (Please send any written policies to CSmith@C4LG.org)

Employees have been teleworking since July (brief period where employees returned to the office).

Q3

Is your community planning to re-close facilities to the public, and are you having to change any procedures to keep the workflow going? (Please send any written policies to CSmith@C4LG.org)

All public buildings are open by appointment only.

Q4

How is your community handling public meetings currently, and are you planning to change formats? (Council, zoning, committees)? (Please send any written policies to CSmith@C4LG.org)

Zoom - plan to stay that way into the foreseeable future.

Q5

What is the messaging that your community is sending to staff and the public?

That your personal choices can have an impact on those around you and to be conscientious of that.

Q6

Respondent skipped this question

What other plans has your community implemented and for what duration of time? (Please send any written policies to CSmith@C4Lg.org)

#13

COMPLETE

Collector:	Web Link 1 (Web Link)
Started:	Monday, November 30, 2020 10:36:31 AM
Last Modified:	Monday, November 30, 2020 10:40:31 AM
Time Spent:	00:04:00
IP Address:	74.83.31.105

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Q1

What is your name and jurisdiction?

Village of Cleves

Q2

How is your community managing staff and remote work in response to recent public health advisories (Hamilton County, Butler County, Montgomery County, etc) (Please send any written policies to CSmith@C4LG.org)

Limiting personal contact with public. Cancelled subcommittee meetings. Zoom council meetings starting in December

Q3

Is your community planning to re-close facilities to the public, and are you having to change any procedures to keep the workflow going? (Please send any written policies to CSmith@C4LG.org)

None at present

Q4

How is your community handling public meetings currently, and are you planning to change formats? (Council, zoning, committees)? (Please send any written policies to CSmith@C4LG.org)

Cancelled subcommittee meetings. Zoom council meetings starting in December

Q5

What is the messaging that your community is sending to staff and the public?

Fairly supportive

Q6

What other plans has your community implemented and for what duration of time? (Please send any written policies to CSmith@C4Lg.org)

Any staff exposed to positive tested individuals self quarantine and are tested

#14**COMPLETE**

Collector:	Web Link 1 (Web Link)
Started:	Monday, November 30, 2020 10:51:40 AM
Last Modified:	Monday, November 30, 2020 10:53:30 AM
Time Spent:	00:01:49
IP Address:	70.60.151.34

Q1

What is your name and jurisdiction?

Tom Carroll, Silverton

Q2

How is your community managing staff and remote work in response to recent public health advisories (Hamilton County, Butler County, Montgomery County, etc) (Please send any written policies to CSmith@C4LG.org)

We have been fully reopened since May 12th. We are considering reducing our public hours to half time and staggering our staff schedules to reduce exposure for the rest of 2020 and perhaps into 2021.

Q3

Is your community planning to re-close facilities to the public, and are you having to change any procedures to keep the workflow going? (Please send any written policies to CSmith@C4LG.org)

Yes, partially.

Q4

How is your community handling public meetings currently, and are you planning to change formats? (Council, zoning, committees)? (Please send any written policies to CSmith@C4LG.org)

Have been meeting in person with masks and additional spacing.

Q5

What is the messaging that your community is sending to staff and the public?

Wash your hands, wear a mask, support local businesses, and physically distance.

Q6

Respondent skipped this question

What other plans has your community implemented and for what duration of time? (Please send any written policies to CSmith@C4Lg.org)

#15

COMPLETE

Collector:	Web Link 1 (Web Link)
Started:	Monday, November 30, 2020 2:39:34 PM
Last Modified:	Monday, November 30, 2020 2:43:13 PM
Time Spent:	00:03:38
IP Address:	198.24.109.194

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Q1

What is your name and jurisdiction?

Springdale

Q2

How is your community managing staff and remote work in response to recent public health advisories (Hamilton County, Butler County, Montgomery County, etc) (Please send any written policies to CSmith@C4LG.org)

We are not working remotely at this time.

Q3

Is your community planning to re-close facilities to the public, and are you having to change any procedures to keep the workflow going? (Please send any written policies to CSmith@C4LG.org)

No plans to re-close. We are limiting numbers for classes and event, and not having certain events with large gatherings.

Q4

How is your community handling public meetings currently, and are you planning to change formats? (Council, zoning, committees)? (Please send any written policies to CSmith@C4LG.org)

We are meeting as scheduled. Everyone is wearing a mask. Council is seated every other seat. We have an order in for plexiglass for Council to create barriers.

Q5

What is the messaging that your community is sending to staff and the public?

Health Commissioner does regular updates to community via newsletter, Facebook and web page.

Q6

What other plans has your community implemented and for what duration of time? (Please send any written policies to CSmith@C4Lg.org)

We cancel events with large gatherings.

#16

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Monday, January 25, 2021 10:06:30 AM
Last Modified: Monday, January 25, 2021 10:13:12 AM
Time Spent: 00:06:41
IP Address: 216.68.204.86

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Q1

What is your name and jurisdiction?

Jennifer Kaminer - Village of Fairfax

Q2

How is your community managing staff and remote work in response to recent public health advisories (Hamilton County, Butler County, Montgomery County, etc) (Please send any written policies to CSmith@C4LG.org)

All employees currently working at the municipal building/pubic works garage. If a position is able and requests to work from home, they may do so with permission from supervisor.

Q3

Is your community planning to re-close facilities to the public, and are you having to change any procedures to keep the workflow going? (Please send any written policies to CSmith@C4LG.org)

Village hall usually available for rentals is still closed to public - being used as a temporary Mayor's Court to socially distance people since it is much larger than council chambers.

Q4

How is your community handling public meetings currently, and are you planning to change formats? (Council, zoning, committees)? (Please send any written policies to CSmith@C4LG.org)

All council meetings will be held via Zoom/ICRC through June 2021. Smaller committees have been meeting via zoom or in-person. If in-person, meeting is set up in council chambers with tables/chairs 6 feet apart and masks required.

Q5

What is the messaging that your community is sending to staff and the public?

Visitors must wear a mask upon entering any public building; if meeting with staff, the staff must wear a mask.

All community/social/recreational activities sponsored by the Village are currently postponed. No decision yet on any community events that may be held in mid-2021 and beyond.

In Spring 2021, we will make available our picnic shelter area for resident reservations since it is an outdoor facility.

Q6

Respondent skipped this question

What other plans has your community implemented and for what duration of time? (Please send any written policies to CSmith@C4Lg.org)
