

The Center for Local Government Board of Directors Meeting
March 14, 2018

1:30pm – 3pm

CLG Conference Room
(4015 Executive Park Dr. Suite 226)

In attendance: Vicky Earhart, Jim Lukas, Kristen Bitonte, Mike Rahall (Board); TJ White (staff)

Absent: Mark Schlagheck (Board), Andrew Lanser (staff)

- The meeting was called to order at 1:33pm
- Approve January 3, 2018 board meeting minutes
 - Motion to approve by M. Rahall, seconded by K. Bitonte. Motion passed 4-0
- CLG Leadership Academy Update
 - T. White informed the Board that A. Lanser was absent because he was representing CLG at the first CLG Leadership Academy training session. T. White had just come from there, and would be returning at the end of the Board meeting.
 - T. White stated that 20 applicants were accepted into the Academy, but that one had to withdraw. He was hoping to replace that person with someone else. J. Lukas asked if there is a penalty for people who withdraw from the Academy. T. White stated that there is not, but that there would be next year. The Board suggested that if a member withdraws in the future, that they still be charged a portion or all of the tuition. This would put more skin in the game. T. White agreed. The member could also switch to another employee to attend the leadership academy without penalty.
 - T. White stated that the Leadership Academy had received a \$2,500 grant from the Seasongood Foundation, which would be used to reduce everyone's tuition burden. J. Lukas asked if the grant money could be carried forward into 2019's Academy. T. White said that it could not.
- CLG Annual Meeting
 - T. White asked the Board to help him identify retiring/resigning managers or managers who are moving into new positions. T. White had identified Larry Fronk, Mike Hinnenkamp, and Mark Schlagheck as managers who are moving on. He had identified Larry Burks, Brian Riblet, Geoff Milz, Jerry Thamann and Scott Brunka as managers who had moved into new positions. The Board added Chris Gilbert, Chris Pozzuto, Loretta Rokey and Walter Cordes to the list of new positions. T. White said all of these people would be recognized at the Annual Meeting.
 - T. White stated that attendance is currently in the 20s, and that is in line with where it should be at this point in the registration process
 - Regarding the program, it was recommended that two people present awards for the outgoing managers. One announces, the other provides the plaque. T. White concurred.
 - The Board discussed the nominating motion. It was determined that as Nominating Committee Chair, Mike Rahall be the Board member who announces the nominating motions at the Annual Meeting.
 - T. White discussed an idea from the January Board meeting to hold a raffle at the Annual Meeting. It was determined that two items would be raffled off- a gift card to an establishment at Liberty Center, and free tuition for one government (for one person) to the 2019 CLG Leadership

Academy. T. White said he would analyze the Leadership Academy tuition idea and report back to the Board. J. Lukas asked how this raffle would be organized. T. White stated that all attendees would be provided a raffle ticket from CLG's supply of raffle tickets from the 2011 CLG Golf Outing.

- CLG Board Nominations
 - T. White stated that Jack Cameron had applied for the Board position, and that Amanda Zimmerlin may apply. It was determined that M. Rahall should serve as nominating committee chair, since he is the only Board member not up for any re-election or position in 2018.
 - T. White discussed the nomination motion and officer motion. He stated that it was the same motion that was used in 2017.
 - M. Rahall asked the Board if they should have a conference call or an in-person meeting to interview potential nominees. It was determined that if it was only one nominee, a conference call would suffice. If there were multiple interviewees however, an in-person interview would be appropriate. T. White offered up the CLG meeting room for any potential interviews.
 - T. White stated that once the Board made a determination, that they would need to inform him in order for the nominating motions to be ready for the Annual Meeting packets.
- Elected Officials Training review
 - T. White stated that the training went well, and that the major areas for improvement for the future were to change the finance presenters to the same ones we use for the Leadership Academy, and to add more time, since there was a massive amount of material covered.
- Secret Shopper Program
 - J. Lukas gave an update on the secret shopper program. Four governments attended (Sharonville, Mason, Woodlawn and Delhi Township). A. Lanser was instructed to research a third party vendor for the program, but there is also a possibility that staff from the participating communities will serve as the secret shoppers.
 - J. Lukas stated that one of the aspects of the plan was that a government would need to commit shoppers to the program in order to receive services from the program.
 - T. White stated that four initial governments was on par with how other programs have begun. SWORRE stated with 4 and now has 12. Health Insurance started with 9 and now has 16, etc.
- Greater Cincinnati Waterworks Lead Pipe Project
 - T. White stated that CLG held a meeting with the Greater Cincinnati Water Works and concerned communities about the GCWW lead pipe program. This may lead to CLG facilitating a boilerplate legal agreement for governments.
 - J. Lukas stated that he would like to see CLG do more of these kinds of activities- where we facilitate connections between governments who are having a common issue. T. White concurred.
 - V. Earhart stated that another future issue involves IBI's requirement that any electrical component that was affected by flooding be replaced, and not repaired. This leads to an incredibly expensive proposition for homeowners and business owners in the flood plain. V. Earhart stated that she would keep CLG in the loop on this issue.
- Membership Renewal Update
 - T. White stated that 39 members had renewed so far, which puts CLG ahead of pace.

- Miscellaneous business
 - K. Bitonte asked what the status of the proposed CLG streetlighting program is. T. White stated that they were able to tie streetlight accounts into the facility electricity consortium agreement, and that a separate streetlighting rate was priced at that time. Other governments can join in on the program. K. Bitonte and J. Lukas asked for information.
 - V. Earhart asked about the replacement of Knack. T. White stated that he has assigned that task to A. Lanser and L. Stuckey from the CLG staff.
 - T. White updated the Board on the proposed multi-government residential aggregation program. His 2018 goal is to set the program up, for a bid on gas in 2019 and on electricity in 2020. J. Lukas asked if T. White had contacted NOPEC yet. T. White said no, and that he has scheduled work on the electricity consortium for the April / May timeframe.

- The meeting adjourned at 2:33pm