

**VILLAGE OF FAIRFAX, OHIO
OFFICE OF THE MAYOR**

**ORDER REGARDING ESSENTIAL GOVERNMENT FUNCTIONS DURING COVID-19
OUTBREAK**

WHEREAS, on March 22, 2020, the Ohio Department of Health issued the Director's Stay at Home Order (the "Order") in response to the current outbreak of COVID-19; and

WHEREAS, under the Order, persons are allowed to leave their homes or places of residence for the performance of defined "Essential Government Functions;" and

WHEREAS, as a municipal corporation, the Village of Fairfax (the "Village") is engaged in Essential Government Functions; and

WHEREAS, both before, and in response to, the Order, and in consultation with other Village officials and employees, I participated in the management and investigation of the Village's ongoing response to the COVID-19 outbreak; and

WHEREAS, such management and investigation includes, but is not limited to, determining the extent to which certain Village employees are essential to, or necessary for, the Village's conduct of Essential Government Functions; and

WHEREAS, the Village operates with a small, targeted, and efficient workforce appropriate for the Village's size and needs, with limited departments providing well-defined, critical, and core governmental services; and

WHEREAS, the Village employs its workforce in its Police Department, Tax Department, and Maintenance Department, as well as in the offices of the Village Administrator and Fiscal Officer; and


WHEREAS, all such employees are essential to, or necessary for, the Village's conduct of Essential Government Functions;

I, Carson Shelton, Mayor of the Village of Fairfax, Ohio, hereby ORDER as follows:

1. All Village employees are hereby deemed as essential to, and necessary for, the Village's conduct of Essential Government Functions under the Order.
2. All Village employees may, therefore, leave their homes or places of residence to travel to, from, or for their employment with the Village.
3. The Village shall observe all required Social Distancing Requirements and other requirements under the Order, to provide for the safety and well-being of Village employees and the public while such employees are performing their job duties for the Village.

4. The Village will make all necessary and reasonable accommodations for employees who can work from home to do so, or who have a compelling reason not to report in person, bearing in mind the needs of the public and the employee. Any employee who is sick must not report to work in person.

5. This Order may be modified at any time based on evolving developments with the COVID-19 outbreak.


Carson Shelton
Mayor, Village of Fairfax