Thanks for the chat and ideas today. Public Services will operate in two-week timeframes, unless situations dictate otherwise.  I wanted to summarize our first two-week plan so we’re all on the same page:

        Beginning Monday, elimination of morning meetings.  As staff reports, they receive their assignments for the day via written document or whiteboard and immediately head out.

        There will be no meetings or congregating in the offices.

        Jobs that can be done by one person will be prioritized (i.e. PCI, clean out trucks, street sweeper, etc.)

        For jobs that take two people, they will each take separate trucks.

        Roger & Dan will work together to find/assign tasks that keep staff distanced.

        Truck interiors will be wiped down at the end of each shift.

        Update: a temporal thermometer has been ordered, but will not be in until Monday.  Beginning Tuesday, we will scan each employee as they report to work.  Anyone with a temperature of 100.4 will be sent home.

        Any employee who wants to take off using PTO is free to do so, with supervisor approval.

        If staff is able to work from home, they need to communicate with me regarding capabilities and tasks.

        We will work on a plan for the following two weeks beginning end-of-week next week.