

The Center for Local Government Board of Directors Meeting  
July 11, 2018

1:30pm – 3pm

CLG Conference Room  
(4015 Executive Park Dr. Suite 226)

In attendance: Vicky Earhart, Jim Lukas, Kristen Bitonte, Mike Rahall, Jack Kameron (Board); TJ White (staff)

Absent: None

- Call to order at 1:38pm
- Approve May 2, 2018 board meeting minutes
  - Motion by J. Lukas, Seconded by M. Rahall. Motion passed 4-0 (one abstention)
- W.D. Heisel Scholarship: T. White stated that based on the e-mail vote of the Board, Austin Lee was the winner of the 2018 W.D. Heisel Memorial Scholarship. T. White stated that like last year, the scholarship would be credited to the winning student's tuition account in the amount of \$2,000 for the fall semester, and \$2,000 for the winter semester.
  - J. Lukas asked if CAMA had given any objection over any results in the past, since they provide the scholarship with a donation. T. White said no. T. White also said that as in previous years, the scholarship winner would be honored at the joint CAMA/DAMA meeting. He stated that the joint CAMA/NKCCMA meeting might be better for Mr. Lee, as he is going to school in Kentucky.
  - V. Earhart motioned to present Austin Lee with the 2018 W.D. Heisel Memorial Scholarship. J. Lukas seconded. The motion passed 5-0. (Official copy in Board Archive Binder)
- Program Development Director Search: T. White stated that he performed final round interviews for the position of Program Development Director, and has identified his potential number one candidate. The next steps are to perform background research on that candidate, such as calling references, identifying other former coworkers, etc. T. White then went over the strengths and weaknesses of the final candidates.
  - J. Lukas asked if other candidates would be viable if the number one candidate declined. T. White stated that if that were the case, he would do one final interview with the two remaining candidates to ensure one of them is viable and is qualified for the position.
  - J. Cameron asked how the number one candidate's strengths meshed with the strengths of the Executive Director. T. White stated that the candidate had stronger analytical abilities than he did, and that the candidate would function well to balance Mr. White's desire to push forward on programs when they may not be ready.
  - T. White stated the candidate also had excellent communication skills.
  - J. Lukas asked when T. White was going to inform the front runner. T. White said Monday or Tuesday.
- Greater Cincinnati Waterworks Lead Service Line Program: T. White stated that CLG was reaching out to private sector monetary providers to assist in the funding of lead service line replacement for homeowners. Judi Boyko of Hamilton County was pursuing a similar course of action. CLG has also been working with Donnellon, Donnellon and Miller to help craft the proposed state law text change that would make it easier for neighboring governments and Townships to pass legislation to provide for special assessments for lead service line replacement.

- V. Earhart asked if her idea from Anderson Township would work to justify the passage of special assessments for lead service line replacement. T. White stated that he would e-mail the analysis of the legal team on that issue. V. Earhart also stated that Ohio Township Association (OTA) would be helpful in terms of lobbying.
- T. White stated that this is a good type of project for CLG to pursue, and that he would pursue more like this in the future. The idea for this project came out of a CAO Coffee Roundtable. T. White asked J. Lukas if he was interested in hosting the next Roundtable. J. Lukas said yes.
- Duke Energy Foundation Grant Opportunities: T. White stated that Warren Walker from Duke Energy contacted him about potential grant opportunities for CLG. The 2019 Leadership Academy and the Information Sharing Redesign are the two programs that could use grant money. T. White proposed funding part of the Leadership Academy with the grant, and utilizing the Program Development Fund for the information overhaul.
  - J. Cameron stated that the grant may be better spent on the information sharing overhaul, as that could cost upwards of \$10,000. It would also add value to the full membership over a longer period of time. K. Bitonte stated that lowering the price of the Leadership Academy through grants may cause issues when there is not a grant and the price has to go back up.
  - T. White suggested applying for both programs. The Board concurred.
- Residential Electricity Aggregation: T. White stated that the City of Cincinnati reached out to CLG about CLG governments becoming part of Cincinnati's residential electricity aggregation when its contract expires in 2020. T. White said that the idea is worth pursuing, and that he would present it to the governments if Cincinnati's price was competitive. Per the Board memo, Cincinnati's electricity rate at the end of its contract will be \$.0509/kwh. M. Rahall stated that the current Duke Benchmark rate is \$.0530. T. White stated that the governments who were initially interested in the multi-jurisdictional electricity aggregation are all current aggregators, whose contracts expire at a similar time to Cincinnati.
  - V. Earhart asked about gas aggregation. T. White said that was not pursued at this time because the current gas aggregators who were interested were not in a situation where their current contracts aligned for a multi-governmental aggregation in 2018, but that it would be pursued in the next contract round. V. Earhart asked if the referendums that governments had passed (and by extension their applications to PUCO) allowed a multi-jurisdictional aggregation. T. White said that was something that would be investigated as research is conducted on putting together a multi-jurisdictional gas aggregation in 2019.
- Budget Amendment: T. White proposed a budget amendment to reallocate \$3,000 from salaries / benefits to IT/website (\$2,000), and Office Supplies (\$1,000). He stated that the salary and benefit money comes from money that would have paid A. Lanser in July of 2018. T. White stated that the reason for the IT/Website money allocation was to account for unexpected IT costs- specifically having to repair a crashed computer. K. Bitonte asked if this was one of the newer computers or one of the older computers. T. White stated that it was a newer computer, and that staff suspects that the crash was caused by the computer trying to run a backup at the same time an auto-update occurred in Windows. CLG has worked with its IT provider to move the backup to a dedicated computer in the future. K. Bitonte asked when CLG last studied cloud backup. T. White stated that the cost was roughly \$3,000 in early 2017, and that CLG's current backup is done through physical off-site storage.
  - T. White then discussed the \$1,000 for office supplies- stating that the reason for this reallocation was that CLG was already nearing its limit on office supplies for the year. J. Cameron stated that in the future, he would hold staff to the proposed budget number for items in the event that it was not an unexpected cost that caused the overage. T. White stated that he understood that

provision for the future.

- Motion to reallocate \$3,000 from payroll to IT/Website and office supplies made by J. Cameron, and seconded by J. Lukas. Motion passed 5-0. (Official copy in Board Archive Binder)
- Adjourn at 2:55pm