

## From the Amberley Village Manager:



Considering the extraordinary times we find ourselves in, the Village remains vigilant, yet flexible, in adapting to the Governor's Stay at Home Order. Village personnel are ensuring resident services remain fully operational, with a few minor adjustments as follows:

### VILLAGE BUSINESS

Essential services, including Police, Fire, EMS, trash collection and recycling will continue. While the Municipal Building remains closed to the public, Administrative personnel, who are working remotely, can still be reached during regular business hours (8 a.m. to 4 p.m.)

Messages should be left by calling 531-8675 and dialing one of the following extension options to reach individual voice mail boxes:

If you would like to leave a message for:

- Village Manager, Scot Lahrmer; press 50
- Executive Assistant and Clerk of Council, Tammy Reasoner; press 51
- Finance Administrator, Kathleen Harcourt; press 52
- Tax Administrators, Patty Meiers and Jenny West; press 53
- Zoning and Project Administrator, Wes Brown; press 54
- Administrative Assistant, Carolyn Wallis; press 55

Amberley Village employs a voice-to-email service to ensure your voice message is forwarded directly to the appropriate e-mail inbox. Staff working remotely will respond to your message as soon as possible.

### ADDITIONAL COMMUNICATIONS OPTIONS:

- Email/eGov Citizen Action Line - refer to the Village Website for [contact information](#)
- Phone - Administration: 531-8675
- Police/Fire (non-emergency): 531-2040
- Permits may be submitted via email to Village Zoning Administrator Wes Brown via email at [wbrown@amberleyvillage.org](mailto:wbrown@amberleyvillage.org), by U.S. mail, or by placing documents in our drive-through Drop Box
- All payments - please utilize the [online payment system](#) or drive-through Drop Box
  - Drop Box is located in the Municipal Building driveway
  - *Please note: there is a 2.75% surcharge for the online payment system*

**--PLEASE BE ASSURED ALL PAYMENTS ARE STILL BEING PROCESSED REGULARLY--**

### RECREATION

- All parks will remain open; however, all playground equipment and tennis courts are closed.

### COMMUNITY ROOM

- All Community Room events have been cancelled and the room closed to the public until further notice.
- As soon as meetings scheduled for this space are able to be rescheduled, notices will be sent publicly according to regular protocol.

### INCOME TAX

- The local income tax deadline is April 15.
- If that date is extended to match the Federal and State deadline, the Village will let you know.
- Extensions can be sought by emailing [pmeiers@amberleyvillage.org](mailto:pmeiers@amberleyvillage.org).

**PUBLIC MEETINGS**

- Amberley Village is reviewing possible alternatives for public meetings, including digital meetings, live streaming options and investigating state mandates on the issue.
- State legislators are currently working to pass teleconferencing allowances for holding public meetings to accommodate the options outlined above.
- We will keep everyone informed on plans for upcoming Village meetings.

**BRUSH & MAINTENANCE SERVICES**

- These services have been temporarily suspended to allow maintenance personnel, who are also trained firefighters, to increase public safety resources.
- Brush placement at the curb is discouraged and should be minimized until further notice.
- Brush and clippings can be bagged for pickup by Rumpke on regular service days.
- Rumpke trash and recycling services will remain on schedule.
- Maintenance requests will be considered on an individual basis based on critical need.
- Please direct questions or inquiries to our online [Citizen Action Line request page](#).

**COVID-19 UPDATES**

- A new section has been added to our website to accommodate regular updates, and to serve as a one-stop link for pertinent Village information as it is disseminated.
- Residents are encouraged to receive these updates directly by signing up for Village e-News below.

**REMINDER TO PEDESTRIANS**

- With the increase in the number of people walking throughout the Village, pedestrians are reminded to walk facing traffic and closest to the curb.
- Remember to wear reflective clothing during more dimly lit hours and in overcast weather to ensure you are seen by cars on the road.

As always, thank you for your ongoing patience, understanding and flexibility during this unprecedented and continually changing time.

*Scot Lahrmer*

Village Manager